

**DEER PARK UFSD**  
**BOARD OF EDUCATION**  
**MARCH 22, 2016**  
**OPEN MEETING AGENDA – 7:00 PM\***  
**ADMINISTRATION BLDG.**



I. Call to Order.

*\*Please note that it is anticipated that the Board will adjourn for an Executive Session at 7:00p.m., at the conclusion of which, **the Board will reconvene in public session at approximately 8:00 p.m. to begin conducting business.***

II. Roll Call, Members, Board of Education.

III. **APPROVAL OF MINUTES**

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes from the Open Meeting on February 23, 2016 and the work sessions of March 8, 2016 and March 15, 2016.

IV. **PRESENTATIONS**

***Certificates of Appreciation***  
***presented to the SCOPE Award recipients***

*Danielle Aiken – District Office*  
*Al Centamore – Board Trustee*  
*Shaun McLeod – JFK Associate Principal*  
*Tony Martinez – Texas Roadhouse*  
*Janet Werner – HS Science Teacher*

V. **NEW BUSINESS:**

**1. INFORMATION PERTAINING TO THE ANNUAL DISTRICT ELECTION, BUDGET VOTE AND PUBLIC NOTICE**

Recommend, that the Board of Education approve the following Resolution:

**Section 1 - Date/Place/Time/Purpose of Vote:**The Annual District Election and Budget Vote of the Deer Park Union Free School District will be held on Tuesday, May 19, 2015 at the Deer Park High School **gymnasium**, 1 Falcon Place, Deer Park. Said Annual District Election and Budget Vote as set forth in the Notice of said Annual District Election, annexed hereto, shall be held for the purposes of : (1) voting upon the annual School District Budget and Tax Levy for the school year 2016-2017; (2) electing three members of the Board of Education; three for a term of three years for the seats of John Gouskos, Keith Rooney and Kristine Rosales, beginning July 1, 2016 through June 30, 2019; and (3) transacting such other business as may properly come before the voters. The polls will remain open from 7:00 a.m. until 9:00 p.m. and as much longer as may be necessary to enable the voters then present to cast their ballots.

**Section 2 – Public Hearing:** A public hearing on the proposed budget of the School District will be held on May 10, 2016, at the at the Administration Office, 1881 Deer Park Avenue at 7:30 P.M.

**Section 3 – Legal Notice:** The Legal Notice of the Annual District Election and Budget Vote provided for in Appendix A is deemed a part of this Resolution, including each proposition to be presented to the qualified registered voters of the School District required by law to be contained in such Notice, and is hereby approved.

**Section 4 – Publication of Legal Notice:** The District Clerk is hereby authorized and directed to cause notice to be given of said Annual District Election and Budget Vote in the form prescribed above, by publishing the Notice four times within the seven weeks next preceding such Annual District Election, the first publication to be at least forty-five days prior to the said Annual District Election, in the Beacon and Long Island Business News, two newspapers having general circulation in said School District, and by giving such other notice as, in her discretion, may be deemed desirable.

**Section 5 – Designation of Permanent Chairperson and Acting Clerk:** The District Clerk, Lisa Brennan is hereby appointed to serve as permanent chairperson of the Annual Election and Budget vote; and Concetta Bertelle is hereby appointed as acting clerk to serve in absence or inability of the District Clerk to act on the day of the vote.

**Section 6 – Appointment of Election Inspectors:** The following qualified voters of said School District are hereby appointed as the election inspectors for the Annual District Election and Budget Vote:

Marge Pasqualone	Pat Alfano	Terri Altadonna	Elaine Scaglione
Kim Hope	Darlene Piazza	Lisa Hoffacker	Gail Heffernan
Linda Melendez	Josephine Calder	Gina L. Vogler	Marie Valerio
Samantha Alfieri	Angela Macaluso	Michael Vecere	Rose Olis
Eileen Hickey	Rosemary Gatti	Janet Cuirleo	Drusila Woodruff-Bond
Patricia Finn	Phyllis Otto	Roberta Perry	Irene Moschouris-Byrd

**Section 7 – Appointment of Board of Registration:** The following four duly qualified voters of said School District are hereby appointed as members of the Board of Registration of said School District until 30 days following the Annual Election and Budget Vote:

Lisa Brennan

Rose Olis

Eileen Hickey

Rosemary Gatti

**Section 8 – Authority to Hire Substitutes:** In the event that any of the above election inspectors or Board of Registration members is unable to serve, the District Clerk is authorized to hire substitutes as needed.

**Section 9 – Compensation of Election Workers:** Each election inspector and Board of Registration member shall be entitled to compensation at the rate of \$12.00/hr. The District Clerk is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as election inspectors and registrars said Annual District Meeting.

**Section 10 – Rental of Voting Machines:** The District Clerk is hereby authorized and directed to rent the necessary voting machines and to have the necessary voting machine labels printed for said voting machines in the form corresponding as nearly as may be with the requirements of the Education Law, and the voting rules of the School District.

**Section 11 – Casting and Canvassing of “Affidavit Envelope Ballots”:** The District Clerk and such Members of the Board of Registration as shall be then present in the polling place are hereby designated as a set of poll clerks to cast and canvass any “affidavit ballots” received in accordance with §2019-a of the Education Law, as soon as may be practicable after the closing of the polls. The District Clerk shall notify each candidate by first class mail at least five days prior to the vote that said ballots will be cast and canvassed in accordance with the statute at such time and place. Each such candidate shall be entitled to have one person to attend such casting and canvassing.

**Section 12 – Acceptance of Voting Results:** A Special Meeting of the Board of Education shall be held on Tuesday, May 17, 2016, in the gymnasium of the Deer Park High School following the closing of the polls for the purpose of accepting and declaring the results of the voting on all matters submitted to the qualified voters at said Annual District Election and Budget Vote.

**Section 13 – Effective Date:** This resolution shall take effect immediately.

## **2. SECOND READING AND APPROVAL OF POLICIES**

**RESOLVED**, that the Board of Education approve the following policies as accepted and adopted by the Board of Education and placed in the Board of Education policy manual.

- #1120 – School District Records
- #4710 – Grading Systems
- #5420 – Student Health Services
- #6900 – Disposal of District Property
- #8121.1 & 8121.1-R – Opioid Overdose Prevention & Regulation
- #8630 – Computer Resources and Data Management

## **3. DISPOSAL OF EQUIPMENT AT HIGH SCHOOL**

**RESOLVED**, that the Board of Education approve the disposal of the following equipment in the FACS room due to it not functioning properly and being beyond repair.

- 1 refrigerator #108682

## **VI. APPROVAL OF SCHEDULES**

*Recommend, that the Board of Education approve the following schedules collectively:*

### **NON-INSTRUCTIONAL**

#### **SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)**

**Concetta Bertelle**

District Office

Position: Account Clerk Typist

Salary/Step: \$60,990 Step 15

Effective 7/1/2016

**Steven Merman**

John F Kennedy Intermediate School

Position: Custodian

Salary/Step: No Change

Effective 3/14/2016

Shift Change: From Day Shift to Split Shift 11 A.M. - 8 P.M.

**Richard Mongelli**

John F Kennedy Intermediate School

Position: Night Custodian

Salary/Step: \$60,379 Step 17

Effective 3/14/2016

Shift Change: From Day Shift to Night Shift 3 P.M. - 12 A.M. Salary prorated at \$18,345.93

**Tammie Negri**

Transportation

Position: Non-Instructional Bus Aide

Salary/Step: No Change

Effective 3/14/2016

From 6 hours to 5 hours

**Charles Ortiz**

Memorial

Position: Maintenance Mechanic

Salary/Step: \$51,338 Step 3

Effective 2/22/2016 - 6/30/2016

Salary prorated at \$18,560.66

**Walter Wojnarowski Jr.**

John F Kennedy Intermediate School

Position: Custodian

Salary/Step: \$58,309 Step 16

Effective 3/14/2016

Shift Change: From Night Shift to Day Shift 6:30 A.M. - 3:30 P.M. Salary prorated at \$17,716.97

**SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)**

**Rony Augustin**

Transportation

Position: Bus Driver

Salary/Step: \$23.16/hour

Effective 3/2/2016

**Catherine Cullen**

Deer Park High School

Position: Non-Instructional 6 hr Aide

Salary/Step: \$15.26/hour

Effective 3/14/2016

**Desiree Davis**

Transportation

Position: Non-Instructional Bus Aide

Salary/Step: \$15.26/hour

Effective 3/21/2016

**Carey LaCalamita**

District Office

Position: PT (.5) Clerk Typist

Salary/Step: \$40,751 Step 1

Effective 3/8/2016

Salary prorated at \$6,504.49

**Masy Nicholson**

May Moore School

Position: School Nurse

Salary/Step: \$43,167 Step 1

Effective 2/29/2016

Salary prorated at \$17,482.64

**Ramon Vera**

Memorial

Position: Leave Replacement Groundsman

Salary/Step: \$47,224 Step 1

Effective 3/23/2016 - 8/31/2016

Salary prorated at \$13,077.42

**SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS**  
**(Non- Instructional)**

**Giovanni Cicciarella**

Deer Park High School

Position: Custodian

Salary/Step:

Effective 7/29/2016

CHANGE OF RETIREMENT DATE

**Brittany Goes**

May Moore School

Position: School Nurse

Salary/Step:

Effective 2/22/2016

Resignation. No outstanding obligation to the district.

**Helene Horodnicki**

May Moore School

Position: Nurse

Salary/Step:

Effective 3/31/2016

Resignation for the purpose of RETIREMENT. No outstanding obligation to the district.

**Stephanie Robinson**

Transportation

Position: Bus Driver

Salary/Step:

Effective 2/8/2016

Resignation. No outstanding obligation to the district.

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**Thomas Anatra**

Memorial

Position: Groundsman

Salary/Step:

Effective 2/24/2016 - 3/14/2016

Extension of Medical LOA (WC)

**Janice Crandall**

St. Cyril

Position: Non-Instructional Aide

Salary/Step:

Effective 2/23/2016 - 3/23/2016

2/23/16-3/1/16 Paid Medical LOA (FMLA) 3/2/16-3/23/16 Unpaid

Medical LOA (FMLA)

**Lisa DePre**

John Quincy Adams School

Position: Non-Instructional Aide

Salary/Step:

Effective 2/23/2016 - 3/28/2016

Unpaid Medical LOA (FMLA)

**Linda Keher**

Transportation

Position: Bus Driver

Salary/Step:

Effective 2/22/2016 - 3/4/2016

Unpaid Medical LOA (FMLA)

**James Kerr**

Transportation

Position: Bus Driver

Salary/Step:

Effective 2/9/2016 - 3/22/2016

Unpaid Medical LOA (WC)

**Charles Ortiz**

Robert Frost Middle School

Position: Night Custodian

Salary/Step:

Effective 2/22/2016 - 6/30/2016

LOA in order to accept Maintenance Mechanic position

**SCHEDULE -- TRN --TRANSFERS (Non-Instructional)**

**Mary Ellen Walsh**

Deer Park High School

Position: Clerk Typist

Salary/Step:

Effective 3/9/2016

Transfer from D.O. to H.S. due to building needs

**INSTRUCTIONAL**

**SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR)  
APPOINTMENTS (Instructional)**

**Colleen Garay**

Deer Park High School

Position: .8 Science Teacher

Salary/Step: \$64,324 MA/Step 3

Effective 2/22/2016 - 3/18/2016

(Canale) Salary prorated at \$5,145.92

**Maria Gomez**

Deer Park High School

Position: .8 Spanish Leave Replacement (LTS)

Salary/Step: \$61,524 MA/Step 1

Effective 3/5/2016 - 6/30/2016

Salary prorated at \$17,226



**Stephen Hansen**

Deer Park High School

Position: Additional .2 Science Teacher

Salary/Step: \$112,190 MA75/Step 23

Effective 3/7/2016 - 3/18/2016

(Canale) Salary prorated at \$1,121.90

**SCHEDULE -- NAS --ADMINISTRATIVE / SUPERVISORY APPOINTMENTS**  
**(Instructional)**

**James Cummings**

District Office

Position: Probationary Assistant Superintendent of Pupil  
Personnel Services

Salary/Step: \$182,000

Effective 7/1/2016 - 6/30/2019

**SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)**

**Robert Holohan**

District Wide

Position: Per-Diem Substitute Teacher/T.A.

Salary/Step: \$110/70 day

Effective 6/1/2016

Certification: Physical Education

**Michael Rosenberg**

District Wide

Position: Per-Diem Substitute Teacher

Salary/Step: \$110/day

Effective 3/2/2016

Certification: Special Education

**Shawn Tarquinio**

District Wide

Position: Per-Diem Substitute Teacher/T.A.

Salary/Step: \$110/70 day

Effective 3/2/2016

Certifications: Health & Physical Education

**SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)**

**Robert Holohan**

Robert Frost Middle School

Position: Permanent Substitute Teacher

Salary/Step: \$125/day

Effective 3/2/2016 - 5/31/2016

**SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Instructional)**

**John Fickes**

District Wide

Position: Per-Diem Substitute Teacher/T.A.

Salary/Step:

Effective 3/9/2016

Termination. No outstanding obligation to the district.

**Kaitlin Seaman**

Deer Park High School

Position: Girls Lacrosse Coach

Salary/Step:

Effective 2/22/2016

Resignation. No outstanding obligation to the district.

**SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)**

**Rachel Clalmers**

Robert Frost Middle School

Position: Guidance Counselor (LR)

Salary/Step:

Effective 1/21/2016 - 3/18/2016

CHANGE OF DATES: RETURNING EARLY

**Carole DiPietrantonio**

Robert Frost Middle School

Position: Special Education Teacher

Salary/Step:

Effective 2/18/2016 - 3/30/2016

Paid Medical LOA (WC)

**Melissa Green**

Deer Park High School  
Position: Science Teacher  
Salary/Step:  
Effective 4/20/2016 - 6/17/2016  
CHANGE OF DATES: Paid Maternity LOA (FMLA)

**Laurie Johnson**

Deer Park High School  
Position: Teaching Assistant  
Salary/Step:  
Effective 3/15/2016 - 4/21/2016  
Extension of Worker's Comp

**Alicia Konecny**

May Moore School  
Position: Principal  
Salary/Step:  
Effective 3/4/2016 - 5/13/2016  
Paid Maternity LOA (FMLA)

**Elissa Lynch**

May Moore School  
Position: Special Education Teacher  
Salary/Step:  
Effective 2/27/2016 - 4/4/2016  
Extension of Paid Maternity LOA (FMLA)

**Belinda McDermott**

Deer Park High School  
Position: Math Teacher  
Salary/Step:  
Effective 3/5/2016 - 4/29/2016  
3/5/16-4/22/16 Extension of Paid Medical FMLA 4/23/16-4/29/16  
Paid Medical LOA

**Ann Marie Ponzio**

John F Kennedy Intermediate School  
Position: Reading Teacher  
Salary/Step:  
Effective 3/5/2016 - 4/29/2016  
3/5/16-4/8/16 Extension of Paid FMLA 4/9/16-4/29/16 Paid Medical  
LOA

**Erica Rossi**

Robert Frost Middle School

Position: Elementary Teacher

Salary/Step:

Effective 4/7/2016 - 5/20/2016

Paid Maternity LOA (FMLA)

**SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)**

**Daniel Higgins**

Robert Frost Middle School

Position: Girls Lacrosse Head Coach

Salary/Step: \$4,457.88 7 Units/Step 5+

Effective 3/28/2016 - 6/11/2016

**Dina Peragine**

Deer Park High School

Position: .2 Spanish Teacher

Salary/Step: \$104,946 MA75/Step 20

Effective 3/5/2016 - 6/30/2016

Salary prorated at \$7,346

**Michael Tierney**

Robert Frost Middle School

Position: Boys Lacrosse Head Coach

Salary/Step: \$4,457.88 7 Units/Step 5+

Effective 3/28/2016 - 6/11/2016

## **SCHEDULE 16/BP-774 - SCHEDULE OF BILLS PAYABLE**

General*	# 32	2/29/2016
General*	# 28	2/29/2016
Federal*	# 16	2/29/2016
Capital*	# 10	2/29/2016
School Lunch*	# 14	2/29/2016
Trust & Agency*	# 7	2/29/2016
WORKERS' COMP.*	Daily Check Register	2/9/2016
WORKERS' COMP.*	Daily Check Register	2/16/2016
WORKERS' COMP.*	Daily Check Register	2/16/2016
WORKERS' COMP.*	Daily Check Register	2/16/2016
WORKERS' COMP.*	Daily Check Register	2/22/2016
WORKERS' COMP.*	Daily Check Register	2/25/2016
General*	# 37	3/31/2016
Federal*	# 18	3/31/2016
Capital*	# 11	2/29/2016
School Lunch*	# 16	2/29/2016
WORKERS' COMP.*	Daily Check Register	2/26/2016
WORKERS' COMP.*	Daily Check Register	3/1/2016
WORKERS' COMP.*	Daily Check Register	3/7/2016

## **SCHEDULE 16-E-395 - EXPLANATION OF BUDGETARY TRANSFERS**

#T14, T15

## **SCHEDULES 16-F-288 & 289 - CONTRACT REPORTS**

## **SCHEDULE 3-H-16 - HOME TEACHING (regular & S/E)**

(confidential)

## **SCHEDULE 3-S-16 - SPECIAL TRANSPORTATION**

(confidential)

## **SCHEDULE 3-SE-16 - COMMITTEE RECOMMENDATIONS**

(confidential)

VII. **RECEIPT OF SCHEDULES**

*Recommend that the Board of Education approve the following receipt of schedules collectively:*

**SCHEDULE 16-A-442 - TREASURERS REPORT**

Statement of Revenues -	General Fund -	July/February
	Federal Fund -	July/February
	School Lunch Fund	July/February
Treasurer's Report	February	
Cash Flow -	July/February	
Claims Audit Report	February 1, 2016 - February 29, 2016	

**SCHEDULE 16-B-772 - APPROPRIATION BUDGET STATUS REPORT**

Appropriation Budget Status Report	General Fund -	February
	Capital Fund (Regular/Bond) -	February
	School Lunch Fund	February
	Federal Fund -	February
Extra-Classroom Activities Funds	High School -	February
	Robert Frost -	February
Trial Balance	General Fund	
July/February	Workers' Comp. & Unemployment	
	Federal Fund	
	Capital Projects	
	Capital Energy Cons. Proj.	
	Trust & Agency	
	Private Purpose Trust	
	Flexible Benefits	
	School Lunch Fund	

VIII. **DISCUSSION:**

**Budget Codes:**

- Legal Services & Personnel (1420-1499)
- Central Services/B&G (1620-1989)
- Supervision/Instructional (2010-2020), Instruction (2110-2170)
- Special Education (2250-2259)
- Special Schools, PPS (2280,2320-2350, 2805-2832)

IX. **PUBLIC BE HEARD**

X. **QUESTIONS/COMMENTS/CONCERNS, Board of Education**

XI. **ADJOURN**